



### Important Note:

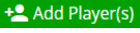
*Do not assign positions to your players in the Roster Management function within LeagueStat. This will make it easier for SAWHA League Management to track substitute players.*

### NEED A SUBSTITUTE PLAYER FOR A GAME?

#### PLAYERS

- 1) Have the **substitute player** register for the team that they are substituting for on *Player's Bench* prior to the game.

#### TEAM REPS/SCOREKEEPERS

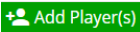
- 1) Sign into your *LeagueStat* account: <https://lsadmin.hockeytech.com/login/>
- 2) Go to **Scorekeeper**
- 3) Select the designated game that you are attempting to score
- 4) Go to **Lineups** → Click  → Select your lineup (including the sub) → **Switch the substitute player's position to 'S'**
- 5) Proceed to scoring the game

### NEED A SUBSTITUTE GOALIE FOR A GAME?

#### GOALIES

- 1) Have the **substitute goalie** register for the team that they are substituting for on *Player's Bench* prior to the game.

#### TEAM REPS/SCOREKEEPERS

- 2) Sign into your *LeagueStat* account: <https://lsadmin.hockeytech.com/login/>
- 6) Go to **Scorekeeper**
- 7) Select the designated game that you are attempting to score
- 8) Go to **Lineups** → Click  → Select your lineup (including the sub) → Check off the 'Goalie' option for the substitute goalie
- 9) Proceed to scoring the game

